- Read the dialogues below to see how English is used in everyday situations.
- Look at the tips for the dos and don'ts of social English.
- Study the vocabulary lists and learn useful words and phrases.
- Complete the exercises and test your language knowledge.
- Pull out this page and use it as a reference tool and learning aid.



EVERYDAY ENGLISH



Asking for and giving directions

When asking for directions, be polite and listen carefully. When giving directions, use precise language and speak clearly. Read these dialogues and learn some of the expressions you need to carry out these tasks successfully.



before disturbing them.

Tip! In sentences with "there is", the subject comes after the verb: "There's a policeman over there." In the question form, the order is reversed: "Is there a post office...?"

ANGUA

Tip! The adverb "nearby" means "not far away". It usually comes after the verb: "My parents live nearby."

Tip! "You can't miss it", meaning "It's very easy to find", is a very common expression when giving directions.

Looking for a post office

Kate wants to buy some stamps, so she asks a man where the post office is.

Kate: Excuse me?
Man: Yeah?

Kate: I'm looking for a post office. Is there one nearby?

Man: Yeah, if you keep going straight ahead and take

the second turning on the right...

Kate: OK...

Man: ... the post office is on your left.

Kate: Great. The second turning — where that blue

car's coming out?

Man: That's it. You can't miss it.

Getting help

Barbara is looking for the library. A man comes up to her.

Man: You look a bit lost. Are you OK?

Barbara: Well, I'm trying to find the library. I was told it was

here.

Man: Yeah, but **they** moved last week. Barbara: Oh, no wonder I can't find it! Man: It's in Bridge Street now.

Barbara: Bridge Street?

Man: It's only a five-minute walk from here. Can you

see the fire station over there?

Barbara: Yes.

Man: Well, it's behind that. You'd better hurry, though. I

think they close at 5 o'clock.

Tip! "Are you OK?" is an indirect way of saying "Can I help vou?"

Tip! Passive forms ("I was told") are used when it is not important to know who did something.

Tip! "They" is often used to describe a vague group of people: "They're going to build a new car park here soon."

Tip! Don't say "a five-minutes walk". There is no "s" in this type of word combination ("a ten-euro note", "a two-hour flight").

Tip! The expression "You'd better..." is useful when giving advice. The "'d" stands for "had".

Trying to find a bike shop

Michael has got the address of a bike shop, but he can't find it. He goes into a <u>newsagent</u>'s to get some help.

Michael: Hi! I'm trying to find a bike shop. It's supposed

to be around here somewhere.

Newsagent: Have you got the address?

Michael: Yes, it's 86 Abbot Road.

Newsagent: Well, this is Abbot Road. Number 86... Oh, now

I remember. There used to be a bike shop

there. But they moved.

Michael: You don't know where they are now, do you?

Newsagent: Yeah, in the high street, directly opposite the

Red Lion.

Tip! Although Michael doesn't know the newsagent, he uses an informal greeting.

Tip! "Be supposed to" + infinitive is often used like "should" to talk about something you expect or what is expected by others: "We're supposed to start work at 9." The pronunciation is [sə'pəozt tu].

Tip! Be careful with the pronunciation of "used to". It's ['jurst tu].

Tip! In Britain, a "high street" is the main street in a town with a lot of shops and businesses along it.

Tip! Don't say "opposite of": "We live opposite the station."

newsagent ['nju:z₁eɪdʒənt] *UK* Zeitungshandlung, -händler

LANGUAGE

Language tips to pull out and keep

EVERYDAY ENGLISH

4. Getting the route

Sally is using a map to tell Jeremy how to get to her house. Sally: Look at this big junction here. Make sure you get

onto **I-80** East, not West — it's a little tricky.

Jeremy: East. OK.

Sally: Then follow the Interstate until you see signs for Bradford. The first Bradford exit. Exit 23, will put

you onto this two-lane road here.

Jeremy: That's **Route** 16 North, isn't it? Sally: Right. Now, at the second **light**,

Right. Now, at the second light, turn left and keep

going until you see a McDonald's. **Make a right**, and you'll be **on** Basil Street. Our house is right here.

Tip! In the US, the names of Interstate highways ("motorways" in Britain) begin with the letter "I". Highway exits have numbers. "Routes" are smaller roads that have numbers.

Tip! A "two-lane road" (*US*) has one lane of traffic going in each direction.

Tip! Instead of "light", you normally use the plural noun "traffic lights" in British English.

Tip! "Make a right" (*US*) is another way of saying "turn right".

Tip! Instead of "on Basil Street", you say "in" in Britain.

junction [ˈdʒʌŋkʃən]

Autobahnkreuz

5. Visiting a friend

Rachel is giving Cindy directions to her house on the phone.

Rachel: OK. It's dead easy. Have you got a pen?

Cindy: Yeah. Fire away!

Rachel: Right. When you come out of the station, go across

the road and into the park.

Cindy: OK.

Rachel: When you get to the other side of the park, you'll

be standing in front of a big church. And on the left of the church, you'll see Pretoria Road. Our

house is number 14.

Cindv: Great. That sounds quite straightforward.

Rachel: It is. It takes about ten minutes from the station.

- **Tip!** The adverb "dead" is used in certain informal expressions to mean "very" or "completely": "dead tired", "dead certain", "dead right". The adverb "deadly" means "able to kill people": "a deadly weapon".
- **Tip!** Rachel uses the future continuous form "you'll be standing" without a continuous meaning. She is describing something that can be expected to happen.
- **Tip!** Don't say "on the left from ...". Use "of". "On the left of the picture, you can see my grandmother."
- **Tip!** Don't mix up "straight ahead" (*geradeaus*, see dialogue 1) and "straightforward" (*einfach*).

fire away! [ˌfaɪə əˈweɪ] ifml.

schieß los!

EXERCISES

Ι.	Which words	are missing?	The first	letters a	are given.
----	-------------	--------------	-----------	-----------	------------

Excuse me, I'm trying to find a bank. Is there one

(a) n_____?

🛚 Yeah, if you keep going (b) s_

and take the first **(c)** t____ on the left, you'll find one there. It's not far. You can't **(d)** m____ it.

Thanks very much.

2. Put these sentences into the correct order.

- a) No, it's been moved. It's in Station Road now.
- b) No, it's just along here. First turning on the right.
- c) Thanks a lot.
- **d)** Well, I'm looking for the post office. Isn't it here any longer?
- e) Station Road? Is that far?
- f) You look a bit lost. Are you OK?

3. Put in "between", "in", "next to" and "opposite".

a) The bike shop is right _____ the camera shop.

b) The bike shop is directly _____ the Red Lion.

c) The bike shop is _____ the camera shop and the butcher's.

d) The bike shop is _____ the middle of the high street.

4. Mark the correct words.

Leave I-70 (a) at / by / on Exit 28, then follow the road (b) from / in / to Bloomington (c) at / by / for about a mile. Turn left (d) at / on / to the light, and you'll find yourself (e) at / in / on Cork Street.

5. Translate into English.

- a) Hast du etwas zum Schreiben?
- b) Geh über die Straße und durch den Park.
- c) Auf der linken Seite ist unser Haus.
- d) Es sind fünf Minuten vom Bahnhof.

SWIPE

Spotlight 8/03